

**BYLAWS  
of the  
NEW ORLEANS CHAPTER  
of the  
LOUISIANA ENGINEERING SOCIETY**

**PREAMBLE:**

The New Orleans Chapter, of the Louisiana Engineering Society, is an integral part of the Society and shall be governed by the Constitution and Bylaws thereof. The provisions of the Constitution, Bylaws, Rules and Policies of the Society shall cover the procedures and activities of the Chapter; however, no action or obligation of the Chapter shall be considered an action or obligation of the Society as a whole.

**1 NAME, AND OBJECTIVES:**

- 1.01 The name of this organization shall be the New Orleans Chapter, herein called the "Chapter", of the Louisiana Engineering Society, herein called the "Society".
- 1.02 The objectives of the Chapter shall be the professional improvement of its members and the advancement of the art and science of engineering. Further, the objectives shall be to carry forth the programs of the Society at the local level and to represent the chapter membership at the state and national level. For the promotion of these objectives meetings of the Chapter shall be held.
- 1.03 Notwithstanding any of the foregoing objectives which may be construed to the contrary, The Chapter shall only engage in activities which are educational, scientific or charitable within the meaning of Section 501(C)(6) of the 1954 Internal Revenue Code.
- 1.04 Dissolution: Upon dissolution of the Chapter, its assets shall be distributed to an organization organized and operated for similar educational, scientific or charitable purposes. No part of the income or principal of the Chapter shall inure to the benefit of or be distributed to any Member, Director or Officer of the Chapter or any other private individual.

**2 MEMBERSHIP:**

- 2.01 The membership of this Chapter shall consist of the members of the Society in any grade and in good standing, whose address of record with the Society lies within the Chapter area as designated by the Board of Direction of the Society.

**3 CODE OF ETHICS:**

- 3.01 The Code of Ethics of the Chapter shall be the Code of Ethics for Engineers as adopted by the Board of Direction of the Society.

#### **4 OFFICERS & DIRECTORS:**

- 4.01 The Elected Officers of this Chapter shall be:
  - 4.01.1 President
  - 4.01.2 First Vice-President who shall be the President- Elect
  - 4.01.3 Second Vice-President
  - 4.01.4 Secretary- Treasurer
  - 4.01.5 Two (2) Directors The terms of office shall be concurrent with the Society's administrative year.
- 4.02 The elective officers listed above and the immediate past President shall constitute the Executive Committee.
- 4.03 A Nominating Committee consisting of the President and two (2) past Chapter Presidents shall be organized prior to March 1 of each year. The Nominating Committee shall submit a list of nominations to the Executive Committee at the March board meeting. The Executive Committee shall submit these nominations to the general membership at the March meeting and by publication in the newsletter prior to the April election meeting. All nominees contacted by the Nominating Committee must state that they are willing to serve if elected prior to their names being placed in nomination and submitted to the Executive Committee.
- 4.04 Additional nominations from the floor may be made at the March meeting.
- 4.05 The officers, with the exception of the President, shall be elected by a majority of the votes cast in a ballot of those members present at the meeting held during the month of April. The incoming President served as the President- Elect the preceding year. The President-Elect shall succeed to the Office of President the following year.
- 4.06 In the event of a vacancy in the office of President, the President-Elect shall assume the duties of the President for the remainder of the elective term.
- 4.07 In the event of a vacancy in the office of President-Elect this position will be filled by the Second Vice-President for the remainder of the elective term.
- 4.08 In the event of a vacancy in the office of Secretary-Treasurer, this position will be filled by the Second Vice-President or Director for the remainder of the elective term.
- 4.09 In the event of a vacancy in the office of Second Vice-President or Directors, these positions shall not be filled for the remainder of the elective year.

#### **5 COMMITTEES:**

- 5.01 The standing committees of the Chapter shall be the same as the standing committees of the Society. Within one (1) month of the April election, the President shall appoint the Chairmen of the standing committees. Committee Chairman is to select Vice Chairman and committee members subject to the President's approval.
- 5.02 The membership of all other committees, except the Nominating and Executive Committees, shall be appointed by the President. The number of persons on each

committee, except the Nominating and Executive Committee, shall be determined by the President.

- 5.03 The President, subject to the approval of the Executive Committee, shall have the authority to appoint additional committees.

## **6 MEETINGS AND QUORUMS:**

- 6.01 Regular meetings of the general membership shall be held by the Chapter each year. The locations, times and dates of the meetings shall be set by the Executive Committee and shall be announced in the Chapter newsletter.
- 6.02 Twenty Five (25) members shall constitute a quorum for the transaction of business at a General Membership meeting.
- 6.03 The President shall call periodic meetings of the Executive Committee.
- 6.04 Four (4) members of the Executive Committee shall constitute a quorum for the transaction of business at an Executive Committee meeting.

## **7 MANAGEMENT:**

- 7.01 The Executive Committee shall be responsible for the general administration of the affairs and property of the Chapter. It shall coordinate the duties and activities of the officers and committees of the Chapter. It shall have an audit of the accounts of the Secretary-Treasurer conducted at the end of the administrative year.
- 7.02 The President will present a report to the membership at the June meeting outlining the activities of the Chapter during the past year.
- 7.03 The President and the Executive Committee shall manage the affairs and expenditures of funds of the Chapter in conformity to the provisions of these Bylaws and Constitution and Bylaws of the Society.
- 7.04 The President shall have general supervision of the affairs of the Chapter. He shall preside at meetings of the Chapter and the Executive Committee, and shall be ex officio member of all committees.
- 7.05 The Secretary-Treasurer shall draw checks on the Chapter's depository and keep its financial records. These records will be subject to audit annually or as directed by the President and Executive Committee.

## **8 PARLIAMENTARY PROCEDURE AND AMENDMENTS:**

- 8.01 The rules contained in Robert's Rules of Order Revised shall govern this Chapter in all cases to which they are applicable and in which they are consistent with these Bylaws and the Constitution and Bylaws of the Society.

8.02 These Bylaws may be amended by a two-thirds vote of those Chapter members voting in an election to amend the Bylaws. Each amendment shall receive the endorsement of the Board of Direction of the Society before final incorporation into these Bylaws.

Date Originated: 08/03/87

Date Revised: 11/11/87

Date Revised for State Board: 08/11/88

Date Approved by Chapter Executive Committee: 01/05/88

Date Endorsed by State Board of Direction: 04/30/88

Date Accepted by Vote of Membership: 05/20/88

Date Revise by New Orleans Board: March 19, 2008

Date Endorsed by State board of Direction: April 4, 2008

Date Accepted by Vote of Membership: April 16, 2008